

Meeting notes
December 7, 2010
West Boylston
TOWN WIDE PLANNING COMMITTEE

TWPC members present: Mr. Gaumond, Mr. Simmarano, Ms. Engelbart, Ms Dunne, Ms. Meola, Mr. Fishbein, Mr. Owanisian

TWPC members absent: Ms. Pare, Ms. Harris, Mr. Phillips, and Dr. Tashjian

The TWPC meeting was called to order by the Chairman, Leon Gaumond, at 7:10 pm. Mr. Gaumond thanked Ms. Meola for the drinks and cookies.

Motion by Mr. Fishbein to approve the minutes of 9-7-10 and to send the notes from 10-5-10 and 11-9-10 to the Town Clerk. Seconded by Mr. Owanisian. All in favor.

Updates on Master Plan Chapters

Chapter 1: Executive summary will be done after all other chapters are done.

Chapter 2: Factors influencing growth. Mr. Gaumond will begin working on this chapter before the next meeting. Mr. Fishbein asked if any financial modeling was included in the draft. Discussion regarding financial reports ensued. Mr. Fishbein will review the appropriate section and make any suggestions he feels are necessary.

Chapter 3: Land Use/Zoning: Ms. Pare is still working on this chapter. Mr. Gaumond will get a progress report before the next meeting.

Chapter 4: Population/Housing: Mr. Gaumond reported that the Housing Production Plan draft is nearly completed. Ms. Harris and Ms. Meola will take that information and use it to complete that chapter when it is finalized.

Chapter 5: Economic Development: Mr. Fishbein has completed his draft.

Chapter 6: Transportation: Mr. Salate is still working on it. It is expected to be done by the end of the year.

Chapter 7: Open Space: Ms. Engelbart completed a draft and is scheduled to meet with the Open Space Implementation Committee which she is a new member of. She is working to simplify the chapter. She believes it will be ready by February.

Chapter 8: Cultural: This chapter appears to be done.

Chapter 9: Facilities: This chapter appears to be done.

Chapter 9(a): Services: This chapter appears to be done.

Chapter 10: Finances: This chapter appears to be done.

Appendix A: This chapter appears to be done.

Mr. Owanisian is spearheading the review of the School Department appendix. There is a concern that the School Master Plan will not be ready by May's Town Meeting. However, he expects February to be a completion date for the appendix.

Mr. Gaumond will add to the next agenda of TWPC a review of the implementation guide and a vote on some items. This hasn't been done recently.

Mr. Owanisian asked about our schedule for completion. We believe that if we have formal drafts by March we should be able to bring it forward at the May Town Meeting.

Next meeting will be held on January, 4 2011 at 7:00 p.m.

Motion by Ms. Dunne to adjourn, seconded by Ms. Meola. Meeting concluded at 8:25 p.m.

Leon A. Gaumond Jr., Town Administrator